



Call for proposals to host FIT4RRI training events

APPLICATION FORM

1. Event title: _____
2. Event location: _____
3. Event date(s): _____
4. Organization

Name of organization (legal entity)	
Address	
Telephone	
Country	
URL of the organization website	
Contact person	
E-mail address of the contact	
Head of the organization (legal entity)	

5. Training description

Please provide an overview of the planned training event (objectives and strategy, target group(s) and expected results) and a brief description of your team.

6. Partners (this is not mandatory, please fill in if applicable)

If there are other partners/organizations involved, please list them and describe their role in the training.

7. Dissemination

Please describe how you will disseminate information, how you will attract participants and how you will share your training materials (after the event). Please also describe how you will disseminate outputs/results of the training activities and whether you plan any follow-up events.

8. Project budget

Please provide a detailed budget, including other funding sources (if applicable). Budget should be in EUR. Note that FIT4RRI financial contribution is limited to up to 4,000 EUR.

8.1 Expenses

	Unit	Price for unit	Total EUR
Training related travel costs			
Add item			
Add item			
Other cost (venue; printing of training and dissemination materials, etc)			
Add item			
Add item			
TOTAL*			

8.2. Sources of funding:

	Amount EUR
Total requested funds*	
List the source and amount of any other contributions (in-cash) if applicable	
Add item	
Total projected budget from all sources	

*The total of requested funds must not exceed 4,000 EUR

8.3 In-kind contributions:

<p>Please list any in-kind contributions.</p>

Contacts

If you have any questions or need clarifications, please contact us: fit4rri@sdum.uminho.pt .