

With active links where you can find more information.



Foto: JPP, d. o. o.

# UNIVERSITY OF LJUBLJANA

*for International Students*

Univerza v Ljubljani



# THE UNIVERSITY OF LJUBLJANA

The University of Ljubljana, founded in 1919, with 23 faculties and 3 art academies, is the oldest and largest higher education, scientific research, and art institution in Slovenia. The University fosters basic, applied, and developmental research. Today, the University of Ljubljana ranks among the top 3% of universities in the world. Our degree programmes range across all fields of study: **Art, Fine Arts, Natural Science, Technology and Engineering, Social Sciences, Humanities, Medicine, Health Sciences, and Sports**, all designed in line with the Bologna Process guidelines. In cooperation with foreign universities, we conduct interdisciplinary and multidisciplinary studies and we emphasize international exchanges of students and staff. We are actively involved in international partnerships and we lead the association EUTOPIA, which includes five other European universities. Each year around 40,000 students increase and develop their knowledge and skills at our institution, including 8% of the student body comprised by international students from more than 100 countries.



# STUDYING AT THE UNIVERSITY OF LJUBLJANA

Studying at the University of Ljubljana is a great way to gain the knowledge, practical experience, and skills you need to succeed in your career, experience student life, make new friends and feel part of our academic community. We know that matriculating to a University might be the first time you've lived away from home and this can be daunting as well as exciting. We're committed to making that transition as easy as possible for you and we'll help you every step of the way. To make the best of your time with us, we would like to encourage you to take advantage of the wide range of extracurricular and co-curricular activities. We wish you all the best in your studies and hope that you enjoy your time in Slovenia.



# ORIENTATION DAYS



## INTERNATIONAL STUDENT WELCOME DAY

**15 September 2021 at 2 pm**

Before the beginning of the academic year, the University of Ljubljana holds a traditional international student welcome day. Join us at the online event, learn all there is to know about studying at our University, and living in Slovenia and Ljubljana, and ask any question that comes to mind.

→ [More information and registration](#)

## ORIENTATION WEEK AT ACADEMIES AND FACULTIES

Some of the [academies and faculties](#) will hold orientation as a series of meetings at the beginning of the semester, where you will receive all necessary information and documents. You will get an invitation to these events from the academy/faculty coordinators.

# LIVING IN THE REPUBLIC OF SLOVENIA



## ARRIVAL TO SLOVENIA

If you are a citizen of a European Economic Area (EEA) Member State, you may enter Slovenia with a valid identity card or a valid passport. If you are a citizen of a non-EEA country, you must acquire a visa or a residence permit from [Slovenia's diplomatic mission abroad](#). Due to the current situation, please check our [website](#), where you can find updated information about border crossings. [Here](#) you can find information about traveling to Ljubljana. Upon coming to Slovenia, you have to register a **temporary residence** with the local [Administrative Unit Offices](#).

## ACCOMMODATION

Find a place where you will be happy. The University of Ljubljana, unfortunately, does not provide student accommodation, but there is still a variety of accommodations available across the city. A very limited number of beds in student dormitories are available, but only for exchange students and for the recipients of ministry scholarships. The friendly staff at the Student Counsel Institute can assist you with rental accommodation solutions and general accommodation queries. To help you make the right choice, check our [website](#) to research your option and find appropriate accommodation.



Foto: IFF, d. o. o.

## MEDICAL INSURANCE & STUDENT HEALTH SERVICES

Before coming to Slovenia make sure you have [appropriate health insurance coverage](#) (including for accidents and liability) and enough supply of any prescription medications that you need. If you have medical issues, you should contact the [Student Health Centre of the University of Ljubljana](#), which has a team of qualified professionals providing healthcare to University of Ljubljana students.

## LOCAL TRANSPORTATION

It is very easy to get around the city on foot, and there is a good [public transport system](#) covering the city and all the main suburbs. The most effective means of public transport in Ljubljana is the [city bus](#). The fare is paid by the [URBANA](#) card. You can further submit an application for [subsidized transport](#).

Ljubljana also has established a bicycle system called “[Bicikelj](#)”, which operates 24/7 and offers more than 60 stations, from 300 to 500 meters apart, easily accessible, and ideal for overcoming short distances.

## STUDENT MEALS SYSTEM

Students can use a system of [subsidized student meals](#). The system is used at the majority of restaurants in Ljubljana and also in other cities in Slovenia.

## STUDENT WORK OPPORTUNITIES

During your studying in Slovenia and with student status you may work via [student job centres](#) or, rather, a job referral note.

## BANKING IN SLOVENIA

Opening a [bank account](#) is possible at almost any bank in the Republic of Slovenia. It is safer to deposit your money in an account – carrying large amounts of cash is not recommended. Using a card is the most common way to pay in Slovenia. Most shops, hotels and restaurants accept Eurocard, VISA, MasterCard, Diners Club, American Express and other payment cards.

## TAX IDENTIFICATION NUMBER

You will need a [tax identification number](#) to open a bank account (to work via a student job centre, receive a scholarship from a Slovenian institution, etc.).

## MOBILE PHONES

There are four main phone carriers in Slovenia: Telekom, A1, Telemach, and T-2. Each carrier offers a wide variety of cell phones, and you can choose from different pre-pay plans. Please visit a local store or their website for more information.

## KEEPING SAFE

[Slovenia](#) is considered to be a relatively safe destination. According to data from the Global Peace Index, Slovenia is ranked among the 10 safest countries in the world. However, it is important that you [take precautions](#) in keeping yourself and your possessions safe.

## THINGS TO DO

[Slovenia](#) is a sustainable destination of unique experiences that we enjoy sharing with you. Take time to discover our beautiful green country, where the Alps meet the Mediterranean and the Pannonian Plain.

[Ljubljana](#) is a very lovely and vibrant city to live in. It boasts numerous sights, picturesque districts and pleasant corners.

→ [10 of Ljubljana's Top Attractions](#)



Foto: STA

# STUDY PROCESS AND OTHER INFORMATION



## ACADEMIC CALENDAR

In Slovenia, the academic year **starts on 1 October and ends on 30 September**.

Every year, the [academic calendar](#) specifies the duration of organized study activities, examination periods, school holidays, public holidays, and the university week. The academic calendar may differ from one academy / faculty to another.

## STUDY REGULATIONS

The internal legal document [Study Regulations](#) establishes uniform standards for studying at the University of Ljubljana. It contains all necessary information related to the teaching process and includes guidelines on course completion assessment, improving grades, as well as on the recognition of credits earned at other institutions, evaluations, and final examinations.

## STUDENT IDENTITY CARD

The [Student Identity Card](#) is your proof of student status and allows you to exercise your rights and obtain other benefits derived from student status (subsidized student meals, discounts on entrance fees to museums and other visits, etc.). You will receive your Student Identity Card at the relevant University member (academy or faculty).

## IT SERVICES

You are issued a ID Student number and [Digital Identity \(UL-ID\)](#) once you become a University of Ljubljana student. As a student of the University of Ljubljana you get [multiple benefits](#), as you receive licences for programmes you will need during your study (this includes Office365, Adobe, unlimited Drive storage, etc.).

## INTERNET ACCESS

To connect to the [Eduroam](#) system Wi-Fi, simply select the network and enter your student username and password.

Downtown Ljubljana is covered by access points to the [WiFreeLjubljana](#) wireless broadband network, providing 60 minutes of free internet access per day with a modern portable communication device.

## LEARNING SLOVENIAN LANGUAGE

As the study is mostly conducted in Slovenian, you can attend various [Slovenian language courses](#) for easier integration into the Slovenian environment and more successful study, as well as the possibility of joining the activity called YEAR PLUS.

[YEAR PLUS](#) is designed to help international students in their first year of study in Slovenia integrate more easily into academic and everyday student life, and adapt to the Slovenian system and culture. It enables you to learn Slovene free of charge (within the compulsory course *Slovene as a foreign language – lectorat 1* in the 1st semester, and *Slovene as a foreign language – lectorat 2* in the 2nd semester) while simultaneously fulfilling your degree program's study obligations. Year Plus also allows you to extend your student status under certain conditions. Enrolment for the 2021/2022 academic year runs from 13 September 2021 to 1 October 2021, or until the available places are filled. You can apply for the Year Plus module 24 hours after completing the application process at the chosen academy / faculty.

## BUDDY PROGRAMME

Even though you may have planned and prepared for your time at the University of Ljubljana, the extent of the change and the effect it has on you may take you by surprise. This is entirely normal and there are things you can do that can help. Talk with someone who understands your experience, such as another international student, a colleague in your department, or a tutor. You can contact [tutors](#) during tutoring hours or individually upon prior agreement over the phone or email. Tutors will happily provide you support in integrating into your studies and life in Slovenia. For more information on [tutoring programmes](#), contact your faculty or academy.

## PSYCHOSOCIAL SUPPORT

Being away from home and starting out on your own can sometimes become a struggle. When it does, know that there's support available to you. If you feel homesick, the webinar [Homesickness as a challenge and opportunity for personal growth](#) may help you. If you would like to speak with a professional about your issues, do not hesitate to attend [psychosocial counselling](#) (also in English, if needed). Other useful information about psychosocial support is available to you on [this page](#), where you'll find even more helpful webinars or other effective stress relievers.

## SPECIAL STATUS

Can you demonstrate important athletic, artistic, and/or cultural achievements? Are you a student parent, student with special needs, or in a specific social situation? Find out more about special status, useful information on the acquisition and types of statuses, tutors, etc. by clicking [here](#).

## EXTRACURRICULAR ACTIVITIES

[Extracurricular activities](#) approved by the University of Ljubljana Senate allow you to apply 5% of credits earned in external electives towards your bachelor's or master's degree. Furthermore, University members (academy or faculty) may recognize informal learning extracurricular activities based on the rules laying down the procedure and criteria for the recognition of informally gained knowledge and skills.

## SPORTS ACTIVITIES

The [Centre for Extracurricular Activities](#) provides comprehensive ECTS and recreational programmes to ensure you achieve a balanced lifestyle while studying. It includes group fitness classes, social sport, exercise programmes, a weights and cardio room, and plenty of court space for casual, recreational athletes. Entry into the University Hall Rožna Dolina is free with a valid student ID card. During the epidemic, when the Hall is closed, online sports activities are held.

## ACCESS TO THE LIBRARIES

As our student you will have complete access to the library system and its resources. There are [37 libraries](#) at the faculties and academies of the University of Ljubljana. The University library system incorporates [Central Technological Library](#) and the [National and University Library](#). Electronic journals, books and databases are remotely available through the [Digital Library of the University of Ljubljana](#). Theses, dissertations and the University researchers' publications are openly accessible through the [Repository of the University of Ljubljana](#).

## TUITION FEE

You will have to pay a [tuition fee](#) if you are from a non-EU country with which Slovenia does not have a bilateral agreement on waiving fees, if you have already acquired an equivalent degree of education, if you study at the PhD level, or in the event of part-time study. Regardless of this, all students need to pay an enrolment fee, administrative fees and compulsory health insurance.

## CO-FUNDING FOR DOCTORAL STUDIES

If you are a PhD student, you can apply for [subsidisation](#) of your tuition fee. The subsidy amount depends on the number of enrolled students meeting the requirements for co-funding. You can contact the individual University of Ljubljana member (academy or faculty) at which you will be enrolled for more information.

## SCHOLARSHIP OPPORTUNITIES

The Public Scholarship, Development, Disability and Maintenance Fund of the Republic of Slovenia sponsors various [scholarship programmes](#). It awards the Zois scholarship, collects and publishes a list of corporate scholarships, and invites students to apply for scholarships promoting mobility in Slovenia and other scholarships for studying abroad.

## EXCHANGE OPPORTUNITIES

Make your degree truly global. Spend one or two semesters abroad at one of the University of Ljubljana [partner's universities](#). You can travel the world, experience new cultures, gain skills to enhance your CV, and still earn credits toward your University of Ljubljana degree. You can apply for Erasmus+ grant or other scholarships.

The University of Ljubljana is a proud member of the [Venice International University](#), a unique consortium of 20 universities from all over the world with an autonomous campus on the island of San Servolo, Venice, Italy. [Check](#) different exchange opportunities in Venice and meet there professors and students from all over the world.

## SUMMER SCHOOL COURSES

The [summer school courses](#) offered through the University of Ljubljana academies and faculties are amazing opportunities for learning and networking. You are invited to explore the options and find an enjoyable and productive way to spend your summer. Our faculties and academies offer summer school courses from a wide variety of disciplines: from economic and business sciences, to law, social work and technical sciences.

## YOUR FUTURE CAREER

We know that university life is busy and you don't always have free time to spare, but if you put aside some time to identify personal or professional development, it will help you make a smooth transition to the next stage of your career. The [University of Ljubljana Career Centres](#) will happily provide you with guidance. Upgrade your knowledge, skills, and competencies through various activities, webinars, workshops, education, and training courses, where you can learn the skill of career management, find out about new professions, and establish contacts with potential employers.



## POPR

Join us at the platform [Personal and Professional Development portal – POPR](#) where you can apply for events, book appointments with a career adviser, and search for available vacancies.

## YOUR EMPLOYMENT RIGHTS IN SLOVENIA

Slovenia has basic rights and entitlements that apply by law to all workers. You can find more information on your basic work rights at the [Employment Service of Slovenia](#).

## STUDENT ASSOCIATIONS

Student associations are run by students for students. They are non-profit organisations and are active in a wide range of activities.

[The University of Ljubljana Student Council](#) is a body of University students through which you can participate in academy, faculty or the university bodies and give your opinions, proposals and remarks on individual matters.

[The Student Organization of the University of Ljubljana](#) holds various activities beyond the scope of degree programmes and provides various services to students (legal assistance, assistance in accommodation, cultural and sports activities, etc.).

[ESN – Erasmus Student Network](#) represents European international students, supporting and encouraging student mobility.

## ALUMNI & FRIENDS

Once you leave the University of Ljubljana, you can become a member of our [alumni community](#). Make sure you stay in touch and keep your contact details up-to-date to maintain a rewarding relationship with the University and your fellow alumni.

## INTERNATIONAL STUDENT AMBASSADORS

We are seeking international students who are interested in helping promote the University of Ljubljana. Being an international student ambassador involves participation in the University of Ljubljana's international marketing activities, which include sharing your story in print or digital media, featuring in short films, appearing in a webinar or on social media, visiting your old school/home country to talk about life in Slovenia, and more. Register [here](#) if you are interested in participating in such activities.

Students are the heart of our community and the motivation of our faculty and staff. [Here](#) are some of our graduates and students, who explain what it's like to learn with us and why they chose the University of Ljubljana.

# SOCIAL MEDIA

## University of Ljubljana

[f www.facebook.com/unilj](https://www.facebook.com/unilj)

[@ www.instagram.com/univerza\\_v\\_ljubljani](https://www.instagram.com/univerza_v_ljubljani)

[▶ www.youtube.com/univerza1](https://www.youtube.com/univerza1)

[in www.linkedin.com/school/university-of-ljubljana](https://www.linkedin.com/school/university-of-ljubljana)

Keep up-to-date  
with university and  
local news, events,  
competitions and more

## Career Centres

[f www.facebook.com/KariernicentriUL](https://www.facebook.com/KariernicentriUL)

[@ www.instagram.com/kariernicentriul](https://www.instagram.com/kariernicentriul)

## Sport UL

[f www.facebook.com/cod.sportul](https://www.facebook.com/cod.sportul)

## ESN Ljubljana

[f www.facebook.com/ESNljubljana](https://www.facebook.com/ESNljubljana)



# USEFUL CONTACTS & LINKS

Contacts for [DEGREE-SEEKING STUDENTS](#)

Contacts for [EXCHANGE STUDENTS](#)

Contacts of [SLOVENIA'S REPRESENTATION ABROAD](#)

Contacts of [FOREIGN EMBASSIES IN SLOVENIA](#)

[Phone & postal services](#)

<https://infotujci.si/en>

<https://ec.europa.eu/immigration>

[www.slovenia.info/en](http://www.slovenia.info/en)

<https://studyinslovenia.si>

<https://www.visitljubljana.com/en/visitors/>

