Application Form

for the establishment of UNESCO Chairs or UNITWIN Networks

[February 2022]

This form is to be completed in English or French by the higher education institution seeking to establish a UNESCO Chair or UNITWIN Network through an online application portal which will be open between 1 – 30 April. UNESCO encourages applicants to begin elaborating their proposals before this date and to seek support from respective National Commissions for UNESCO, and relevant UNESCO programme specialists (as needed).

A complete application is supported by the following documents, to be uploaded before submission:

☐ Letter from the head of the higher education institution (e.g. President, Rector, Vice-Chancellor) proposing the establishment of a UNESCO Chair or UNITWIN Network

☐ Letter of support from the National Commission for UNESCO, or from the official United Nations representative in the case of applications from countries that are not Member States of UNESCO

☐ Letter of support from partner institution(s) indicating their commitment to the project

☐ Curriculum Vitae of the proposed Chairholder(s) or Network Coordinator(s)

Note: Failure to submit these documents will result in an automatic disqualification.

**Welcome to the application platform for submitting a proposal to establish
a UNESCO Chair or UNITWIN Network**

This application is for a….

◯ UNESCO Chair	◯ UNITWIN Network

A. TITLE AND SUMMARY

Title of chair or network: [14 words max]
[The proposed title of the chair or network which states the topic and main objectives of the proposal. The title should be understandable to a non-specialist].

Summary: [300 words max]
[The summary should, at a glance, provide the reader with a clear understanding of the rationale and objectives of the project and how the objectives will be achieved. Note: If the application is successful, this summary could be made available to the public. It must therefore be succinct and should not contain confidential information.]

Keywords: Select the keywords best associated with your proposal. You can choose up to 5 key words [Dropdown list of thematic areas of focus e.g. Artificial Intelligence, Futures Literacy, Intercultural dialogue, ICTs in Education, Underwater heritage etc…]

Keyword 1	Keyword 2	Keyword 3	Keyword 4	Keyword 5	Other (please specify): ………

B. ABOUT THE HOST INSTITUTION & PROPOSED CHAIRHOLDER/COORDINATOR

Host higher education institution: [Dropdown list, Other please specify]
- Faculty or department:
- Full address:
- Country
- Telephone number(s):
- Website of institution:
- Website of faculty/department/research centre:
- Name of head of the institution:
- Contact email (head of the institution):

Previous engagements between UNESCO and the host institution

Does the institution currently have a UNESCO Chair or is a member of a UNITWIN Network?
◯ Yes ◯ No
　　　If yes, please specify the name of the UNESCO Chair or UNITWIN Network:

Has the institution hosted a UNESCO Chair or a member of a UNITWIN Network in the past?
◯ Yes ◯ No ◯ Unknown
　　　If yes, provide the name of the Chair/Network, year of establishment and expiration:

Is this the first time the institution submits an application to propose a UNESCO Chair or UNITWIN Network?
◯ Yes ◯ No ◯ Unknown
　　　If no, provide the year of application and theme proposed:

Proposed Chairholder or Network Coordinator:
- Full name:
- Academic title: (Professor, Assistant Professor, etc..)
- Gender:
- Position held:
- Telephone (w):
- Telephone (m):
- Email:
- Social media profile: (e.g. LinkedIn, Twitter handle)
- Professional website:
- Personal website:
- Highest level of education:

Proposed Co-Chairholder or Co-Coordinator:
- Full name
- Academic title (Professor, Assistant Professor, etc..):
- Gender
- Position held:
- Telephone (w):
- Telephone (m):
- Email:
- Social media profile: (e.g. LinkedIn, Twitter handle)
- Professional website:
- Personal website:
- Highest level of education:

Recent publications
List the most recent publication(s) produced by the proposed Chairholder(s) or Network Coordinator(s) that closely relate to the proposal (up to 3), preferably in English or French, otherwise in Arabic, Chinese, Russian and Spanish. *publications in languages beyond the 6 UN languages can be listed in the individual CVs of the proposed Chairholder(s) or Network Coordinator(s)

Type [book, article, …]	Title	Link	Summary – 50 words	Language
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C. CONTRIBUTION TO UNESCO PRIORITIES

The following are the strategic objectives and outcomes as outlined in UNESCO's Medium-term Strategy (2022-29). Mark up to three outcomes that your proposal will contribute to.

Strategic Objective 1: Ensure quality equitable and inclusive education and promote lifelong learning opportunities for all, in order, inter alia, to reduce inequalities and promote learning and creative societies, particularly in the digital era

☐	Outcome 1: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all
☐	Outcome 2: Strengthen international coordination for the achievement of SDG 4 and develop the global education agenda based on research, foresight and innovation

Strategic Objective 2: Work towards sustainable societies and protecting the environment through the promotion of science, technology, innovation and the natural heritage

☐	Outcome 3: Enhance knowledge for climate action, biodiversity, water and ocean management, and disaster risk reduction
☐	Outcome 4: Advance international cooperation in science, technology and innovation

Strategic Objective 3: Build inclusive, just and peaceful societies by promoting freedom of expression, cultural diversity, education for global citizenship, and protecting the heritage

☐	Outcome 5: Enhance the protection and promotion of the diversity of heritage and cultural expressions
☐	Outcome 6: Promote freedom of expression and the right to information
☐	Outcome 7: Promote inclusion and combat discrimination, hate speech and stereotypes

Strategic Objective 4: Foster a technological environment in the service of humankind through the development and dissemination of knowledge and skills and the development of ethical standards

☐	Outcome 8: Foster knowledge sharing and skills development in the digital age
☐	Outcome 9: Develop ethical standards, norms and frameworks for action to meet the challenges of innovative technologies and digital transformation

Has the proposal been developed in collaboration or consultation with UNESCO?
◯ Yes ◯ No ◯

UNESCO Office/Institute	UNESCO Staff	Notes:
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Explain how the proposed project contributes to UNESCO's mission, mandate and priorities. Highlight the project's unique contribution and added value.
[300 words max]

Highlight the project's approach to gender equality, if any (i.e. in composition of team members, research methods and approaches, experts mobilized etc…) [100 words max]

D. WORKPLAN AND BUDGET

In this section, applicants present their workplans and budget for the next four years. It should not exceed five pages.

a. **Background and rationale** [200 words]
   [Please provide more detail on the context and the main challenges this project aims to address]

b. **Objectives**

   [Please formulate up to four objectives of the project, each composed of one statement. Ideally an objective is specific and measurable, and must meet time, budget, and quality constraints.]

1.	
2.	
3.	
4.	

c. **Project beneficiaries** [100 words max]
   [Describe who will benefit from the project e.g. those participating in project activities and those who will benefit from the impact of the activity/output. If any, provide evidence of beneficiaries' support for the project and their involvement in project design.]

d. **Activities and outputs** [1500 words max]
   [This is the longest section in your project proposal. List all the outputs you expect the project to deliver, and the activities or tasks that will be carried out to deliver on these outputs. Make sure to specify the geographical scope of the project and highlight interdisciplinary and/or future-oriented approaches if used. Provide some detail on the communication and outreach activities that are planned. The outputs will then be summarized in Section E.]

e. **Impact** [100 words max]
   [Provide a short reflection on the expected impact of your project on educational, socio-economic and cultural development at local, national, regional and global levels.]

f. **Budget**
   Total budget in USD: ………
   [Provide a breakdown of overall budget (in USD) to reach the goals of the four-year project, including some detail on budget secured, contributions from your institution and plans to raise additional funds. The budget can be prepared by activity or by type of expenditure such as staffing, events, contracted services, external training and events, grants, equipment and maintenance, communications and other expenses.]

E. SUMMARY OF OUTPUTS

This section aims to provide detail on the expected project outputs and their target audience or beneficiaries.

		Quantity	Details on the output (e.g. conference theme or title, date and location; type of knowledge product such as toolkits, books, journal articles)	Target audience	Indicate possible cooperation with UNESCO or how UNESCO can engage with the applicant on the output.
☐	Research and knowledge production				
☐	Publications				
☐	Websites and social media				

☐	Teaching or lecturing				
☐	Training and institutional capacity development workshops				
☐	Student mobility/exchanges				
☐	Visiting professorships/research fellowships/mobility/exchanges				
☐	Conferences and large events				
☐	Seminars / webinars / workshops				
☐	Community/civil society engagement				
☐	Networking and partnerships				
☐	Inter-university cooperation				
☐	Other (please specify): ……………………………….				

F. PARTNERSHIPS

Please select from the below list the category of partners involved in the implementation of the project and indicate their name(s), role(s), and contributions (institutional, intellectual, in kind, financial etc.) (up to 15)

Category: [UNESCO, NGO, foundation, UN partner, private sector, government entity, other]	Name (s):	Links	Role(s)/contribution(s):
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G. SUPPORTING DOCUMENTS

Kindly upload the following documents (formats accepted: pdf, doc., jpeg, png with a maximum size of 1 MB per document….)

- ☐ Letter from the head of the higher education institution (e.g. President, Rector, Vice-Chancellor) proposing the establishment of the UNESCO Chair or UNITWIN Programme
- ☐ Letter of support from the National Commission for UNESCO, or from the official United Nations representative in the case of applications from countries that are not Member States of UNESCO.
- ☐ Letter of support from partner institution(s) indicating their commitment to the project.
- ☐ Curriculum Vitae of the proposed Chairholder(s) or Network Coordinator(s)
- ☐ Any other documents such as reference letters from potential partners institutions. Kindly ensure all additional documents are consolidated into one before uploading.

H. COMMENTS

Additional space provided for further comments.