

Enrollment conditions

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Enrolment conditions and criteria for selection in case of limited enrolment

Enrolment in the programme shall be possible for:

- a) any person who has graduated from secondary school;
- b) any person who has passed the vocational matura in any secondary school programme and an examination in one of the matura courses; the chosen course cannot be a course that the candidate already passed on his/her vocational matura;
- c) any person who has completed any four-year secondary school programme prior to 1 June 1995.

If the number of candidates applying for the programme exceeds the number of enrolment spaces, the candidates from items a) and c) shall be selected according to their:

- overall performance on the general matura or final examination (60%);
- overall performance in the 3rd and 4th years of secondary school (40%).

Candidates from item b) will be selected according to their:

- overall performance on their vocational matura (40%);
- overall performance in the 3rd and 4th years of secondary school (40%);
- performance in the chosen matura course (20%).

Criteria for Recognising Knowledge and Skills obtained before Enrolment

The process of recognising knowledge and skills obtained before enrolment is conducted on an individual basis. The potential recognition of knowledge and skills is decided by the Studies Committee of the NTF after prior review at the Department of Materials and Metallurgy. The Faculty may choose to recognise a student's knowledge (obtained in the framework of different kinds of education) if it corresponds to the course content of the Materials Engineering study programme. In addition to the application, students must also submit certificates or other documents proving the type of knowledge successfully acquired.

When recognising knowledge obtained before enrolment, the Studies Committee will take into account the following criteria:

- Whether conditions for enrolling into the Materials Engineering study programmes are adequate;
- Whether the scope of the completed educational course adequately compares with the recognised requirements;

Acquired knowledge and skills may be recognised as a completed study activity if the condition for taking part in the educational programme was having at least a secondary school education, if the prior educational programme encompassed at least 75% of the scope of the course and if at least 75% of its contents cover the same areas as the course which the applicant would like to have recognised. In the event the Committee finds that the acquired knowledge can be recognised, it is granted the same number of ECTS points as awarded for

the course in question.

It is also possible to recognise industry placement (practical training) if the candidate in question was regularly employed by organisations working in the area of materials and metallurgy engineering for at least a year.